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Title: **Lead Teacher for Upper Elementary Classroom (age 9-12 years)**

**Description:**

Hudson Valley Montessori School is seeking an upper elementary lead teacher exhibiting strong teaching capabilities and a love for working with children ages 9-12 in a Montessori environment. This is a full-time, salaried position, with typical on-site hours of 8:00 am - 4:00 pm, M-Th, throughout the 11-month school year. Ideal candidates will demonstrate a strong work ethic, personal responsibility, and willingness to accept professional challenges in order to grow. We place a strong emphasis on collaboration, so a positive attitude, excellent communication and organizational skills are required. Applicants must have certification from a MACTE accredited institution.

**Position:** Full-Time Lead Teacher

Start Date: August 1, 2025

**Qualifications & Experience:**

- Bachelor's degree
- Montessori certification from a MACTE accredited program (required)
- At least 2 years of classroom experience

**Job Responsibilities:**

- Full responsibility for classroom operations, communications, and overall leadership while planning and running a clean and efficient classroom up to Montessori standards
- Have a child-first mindset that promotes the healthy emotional, social, intellectual, and physical development of each child working within a three-year cycle
- Maintain prompt hours and a cooperative and professional work relationship with others, attend all staff meetings, in-services, trainings, parent-teacher conferences, and school events
- Communicate with parents, teachers, staff, and administration both in person and through the school's online platform

**Salary & Benefits:**

- \$40,000-\$47,000, commensurate with experience and qualifications. PTO accrued at a rate of 1 hour per 32 hours worked.
- Weekly planning time (utilized for planning, meetings, record-keeping, and material-making).
- Flexibility in work hours: 7:30-3:30, or 8-4:00, Monday through Thursday—no school on Fridays
- Paid holidays, PTO, and Professional Development Days
- Employee Tuition Discount (for staff with children)
- Refresher Course Reimbursement Every 3 Years

Send resumé, cover letter and references to: [admin@hvmontessori.org](mailto:admin@hvmontessori.org)

Take a look at our school: [www.hvmontessori.org](http://www.hvmontessori.org)