



Montessori Adolescent Math Teacher

About Mater Amoris Montessori School

Mater Amoris Montessori School is a non-profit corporation governed by the Board of Trustees of the Montessori Society of Ashton, Inc. Mater Amoris dedicates itself to the philosophy of Dr. Maria Montessori in the belief that her teachings provide a scientifically-based system that helps the child not only during early development, but throughout life. Mater Amoris Montessori School is dedicated to the development of each child according to his/her specific needs and interests.

Adolescent Math Teacher Description

The Adolescent Math Teacher at Mater Amoris Montessori School guides and helps direct students' activities academically, emotionally, socially, and physically in a prepared Montessori environment, the Mater Amoris campus, and the wider community. Each child is challenged to reach his/her fullest potential across developmental areas, in accordance with Montessori philosophy and procedures. The Adolescent Math Teacher is responsible for presenting a math curriculum to students, participating in parent education and conferences, record-keeping, and assessment. The Adolescent Math Teacher is also responsible for maintaining the operation of the classroom in accordance with the Department of Health guidelines and requirements. The Adolescent Math Teacher must complete all trainings and maintain all certifications required by local or State regulations or school administration. The Adolescent Math Teacher performs his/her services under the direction and supervision of the Head of School. This is a part-time position.

Major Duties and Responsibilities

Curriculum, Materials, and Classroom Management

1. Prepare and maintain the Montessori environment to meet the students' needs and interests.
2. Make materials as needed to ensure that those materials required by AMI standards are on the shelves.

3. Present individual and group lessons to students and support each child's progress and success.
4. Individualize lessons and student work to meet the varying abilities of students, including accommodating students' special educational needs.
5. Collaborate daily with co-lead on classroom maintenance and management and communicate regarding students' academic and social progress.

Parent Education, Meetings, Communication, and Conferences

1. Participate in school functions, including but not limited to open houses, orientation meetings, parent education, and school-wide activities.
2. Attend and actively participate in weekly staff meetings, team meetings, and level meetings.
3. Prepare documents and reports necessary to facilitate parent-guide conferences or other meetings requested by parents or school administration.
4. Maintain consistent communication with parents about their child's social, emotional, and academic progress in class through email updates and pictures; no less than twice monthly.

Record-Keeping and Assessment

1. Maintain student records, reports, and evaluations.
2. Track lessons and student progress in the electronic system designated by school administration.
3. Prepare student progress reports and report cards in a timely manner.

Qualifications of a Successful Candidate

- Montessori certification required, preferably at the Adolescent level
- At minimum, a Bachelor's degree (Master's preferred)
- Have at least 3 years of classroom experience in a Montessori setting
- Have a firm commitment to upholding the school's mission
- Demonstrate an ability to work as part of a dynamic and diverse team
- Possess (or express a willingness to get) current CPR and First Aid
- Comply with all continuing education requirements